Unapproved minutes of the August 30th, 2001 Board of Directors Meeting.

HOUSTON AREA LEAGUE OF PC USERS MINUTES OF August 30th, 2001 BOARD OF DIRECTORS MEETING 4543 Post Oak Place Houston, Texas

Any corrections, changes, additions to these minutes will be noted in the next month's minutes when the minutes are approved by the Board.

ATTENDEES:

Officers

President Robert Gunn
First Vice President - SIGs Mike Mashburn
Vice President - Communications Jay Thomas
Vice President - Programs Josie Duffey
Treasurer Wes Leggett
Membership Secretary Marvin Kaiser Absent
Recording Secretary Anne Sipes

Directors:

Michelle Annis Norman Blaylock

Bret Branon Absent

Joe A. Brown John P. Chambers Stephen Cravey Scott Doctor

William A Goetschius

Monte Goodman Robert P Grefe

Donald McGowan Absent

Joseph E Morris Jr Mike Novominsky Sharon O'Fiel

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David R. Pausky Absent Brian Sadler Absent

Parliamentarian: Marilyn Gore

I. CALL TO ORDER AT 7:00 PM

- The President spoke well of deceased HAL-PC member and volunteer Paul Sallans. The
- Board observed a moment of silence in recognition of the man who passed away suddenly
- last September. Paul taught a six week Powerpoint at HAL HQ and worked on the HAL-PC

- 5 Helpline. He was a strong advocate for HAL-PC with new PC users and particularly with
- older folks (e.g.SeniorNet). Paul was 49 years old. He is survived by his wife Susan and
- 7 children, Bill, Johnny, Annie and Jim.
- Bob Grefe made a motion (**Motion 080101**) to approve the Minutes of the July 5th, 2001
- 9 Board of Directors Meeting.
- The motion passed.

11 II. REPORTS

- Presidents Report (**Robert Gunn**)
- The President reported that HALNet is in the process of bringing up the new mail server. He
- said that the new mail capabilities would include the ability to virus scan outbound e-mail.
- He said that dealing with code red and sircam had made it apparent that we need this
- functionality. He also said that with the new mail server HALNet users will have the ability
- to use I-map, will have more storage space, will be able to set up folders on the mail server,
- will be able to set up some file sharing and will be able to define filters to filter out spam,
- sexually oriented material and viruses. He said there will be an additional charge for some
- but not all of these services.
- Monte Goodman suggested that someone write an article for HAL-PC Magazine highlighting
- the new services.
- Sharon O'Fiel asked what differences would be apparent to the users.
- Jeff Hupp stated that if we didn't tell the users about the new mail server then they would not
- see any differences. He said that we would tell them so that they would have the option of
- using some of the new functionality.
- First Vice President SIGs (Mike Mashburn) (Attachment 2)
- The VP-SIGs Reported that there is a very dynamic young lady heading up the new Mous
- Certification SIG. He stated that he hoped to see interest in the SIG.
- Vice President Communications (Jay Thomas)(Attachment 9)
- The VP-Communications reported that his department is facing a number of challenges in the
- areas of infrastructure, support and accounting. He said that the University of Houston is no
- longer providing ISP service to students. He said that our relationship with the University of
- Houston is very good and that he was hopeful that we would see some growth in that area.
- 35 Membership Secretary (Marvin Kaiser) (Attachment 5)
- The Membership Secretary was not present. Sharon O'Fiel invited all of the Board Members
- to attend the ribbon cutting on September 14th, 2001.
- Treasurer (Wes Leggett) Budget (Attachment 8)

- The Treasurer offered the FY2001-2002 budget. There was also some discussion of the
- physical inventory that must take place as part of the audit.
- Building Liaison (Joe Brown) (Attachment 3)
- The Building Liason Joe Brown offered his report. He stated that some issues with building
- management had already been resolved and that he felt good about the direction his
- discussions with building management had gone.
- Motions passed by the Product Distribution Committee (John Chambers) (Attachment 4)
- Vice President Programs (**Josie Duffey**)
- The VP-Programs reported that HAL-PC will be participating in Strictly Business on October
- 10th and 11th. She also stated that the Programs Committee would be participating in the
- ribbon cutting at Headquarters on September 14th, 2001.

50 III. UNFINISHED BUSINESS

- Motion to suspend the uncompensated transfer of priced assets to a for profit enterprises.
- 52 (**Motion 010802**)
- The Motion failed.

54 IV. NEW BUSINESS

- Election of Directors to serve on the Executive Committee
- Anne Sipes made a motion (Motion 080102) to appoint Joe Brown to serve on the
- 57 Executive Committee.
- Joe Brown was appointed to serve on the Executive Committee.
- Anne Sipes made a motion (Motion 080103) to appoint David Pausky to the Executive
- 60 Committee. She reported that she had spoken with David Pausky on the telephone and that
- he had stated that he would accept the position if he were elected to serve on the committee.
- David Pausky was appointed to serve on the Executive Committee.
- Wes Legget made a Motion (Motion 080104) (Attachment 8) to approve the FY2001-
- 64 2002 Budget.
- Mike Mashburn asked that his budget item 8721.22 be moved to budget item 8721.30. There
- was no objection.
- 67 Mike Novominsky stated that he had not attended the budget meetings. He asked several
- questions about the budget. He asked to be put on record as having opposed this budget. He
- stated that membership and internet revenues were at current rates and that the actual numbers
- are falling. It was his opinion that the revenue portion of the budget was substantially
- overstated and that the budget was therefore not in balance.

- The FY2001-2002 Budget was adopted.
- Anne Sipes made a motion (Motion 080105) (Attachment 6) to approve Committees.
- Bob Grefe asked Anne Sipes if she had spoken with all of these individuals and confirmed
- their willingness to serve on these committees. Anne Sipes asked that the Officers
- responsible for the Committees follow up on committee membership and bring their changes
- 77 to the Board.
- 78 The motion to approve committees passed.
- Anne Sipes made a motion (Motion 080106) (Attachment 7) to cancel the September
- 80 Board of Directors Meeting.
- The motion passed.
- Mr. Garland Dempsey made a presentation to the Board about defibrillators.
- Monte Goodman made a motion (Motion 080107) to purchase a defibrillator.
- The motion failed because there were no funds in the budget and no excess funds available.
- There was quite a bit of discussion on this matter. The President encouraged Board Members
- to accept contributions toward the purchase of a defibrillator.
- 87 V. ADJOURN
- Bob Grefe made a motion (Motion 080108) to adjourn.
- The August 30th, 2001 Board of Directors Meeting adjourned at 9:25 pm.
- 90 Respectfully Submitted,
- 91 Anne Sipes
- Recording Secretary

To: Recording Secretary, HAL-PC From: First VP (SIGs), HAL-PC

Date: August 21, 2001

Subj: SIG Report August 2001

New SIGs:

- 1. Clarion, 1st Tuesday, 6:30pm
- 2. MOUS Certification, 1st & 4th Wednesday, 6:30pm
- 3. Law Practice Management, 3rd Tuesday, 12:00pm

Defunct SIGs

1. Word Perfect

To: HAL-PC BOD
From: Joe Brown
Date: 23 August 2001
Re: Landlord liaison

There were two issues to address with RM Crowe, the management company for the HAL-PC offices.

1. A request for the execution of an Estoppel Certificate and the execution of a Subordination, Non-Disturbance and Attornment agreement. This was needed to enable RM Crowe to refinance the portfolio of properties that includes 4543 Post Oak Place Drive. It is to our benefit for them to refinance as it gives the landlord access to additional funds with which to make improvements to the property..

The necessary changes were negotiated and the revised documents were signed by Robert Gunn.

2. There were a number of service and maintenance issues that needed to be addressed by the building management. These issues were discussed at the time of the negotiations for the Estoppel Certificate and SNDA. The building management appears to have become more attentive. There will be a meeting on August 9 with RM Crowe's regional manager, the building manager, Chip Hubbard, the broker who negotiated the HAL-PC lease and me to resolve any remaining issues with management.

Chip Hubbard was an invaluable asset in the negotiation. Because of him, the negotiation was quick, amiable and successful for both sides. We have begun a relationship with RM Crowe's in-house counsel and regional property manager. It appears that we have laid the foundation for improved relations with the building management, which should lead to smoother facility operations.

There is still work to be done, but I am comfortable that we are headed in the right direction.

Motions passed by the Product Distribution Committee at it's July 19th, 2001 Meeting:

Charles Evans made a motion to appoint Jeff Hupp to serve temporarily on the Product Distribution Committee.

The motion passed.

There was a motion to accept David Crook's resignation.

The motion passed.

Charles Evans made a motion to appoint Ed Hardin to committee to replace David Crook.

The motion passed.

Jeff Hupp made a motion that any member of rhe Product Distribution Committee who misses 3 consecutive meetings is automatically dropped from the committee membership.

The motion passed.

Jeff Hupp made a motion that we meet at HAL-PC on Saturday, July 28th at 1:30 pm to take inventory.

The motion passed.

Subject: ribbon cutting

Date: Tue, 21 Aug 2001 16:39:34 -0500 From: "Marvin Kaiser" <mllj@hal-pc.org>

To: <bod@hal-pc.org>

INVITATION,

The bod's is invited to the Ribbon Cutting on Sept 14-01, @ 1:00 pm at headquarters for Hal-pc joining the South West Houston Camber Of Commerce. Please R.S.V.P. so we can plan on a small luncheon. Pictures of the event will be taken and placed in the Chamber's magazine . The magazine has a wide circulation (NEW MEMBERS), hopefully. The investment Sig is also invited.

Motion to Establish Committees (Anne Sipes)

Whereas: there are multiple projects underway.

Whereas: there is a need to establish individuals and committees responsible for seeing these projects through to fruition.

Be it resolved: The Board of Directors of HAL-PC establishes the following Committees:

The President, Robert Gunn:

Committee Assignments:

Executive Committee:

Robert Gunn (chair) < reg@hal-pc.org>
Mike Mashburn < reg@hal-pc.org>
Jay Thomas < jayt@hal-pc.org>
Josie Duffey < josie@hal-pc.org>
Wes Leggett < wll@hal-pc.org>
Marvin:Kaiser < join-us@hal-pc.org>
Anne Sipes < annes449@hal-pc.org>

***Property/Security:

Joe Brown (chair) < joeb@hal-pc.org>
Jeff Hupp < jeff@hal-pc.org>
Robert Gunn < reg@hal-pc.org>
John P. Chambers, LMSW-ACP, LMFT, LPC, LCDC < jpc@hal-pc.org>
Joe Morris Jr < joejr@hal-pc.org>

Fund Raising:

Carla Cawlfield (chair) < carla@hal-pc.org>
Lance Neidig < lancetn@hal-pc.org>
P. Solnik

Public Relations:

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John P. Chambers, LMSW-ACP, LMFT, LPC, LCDC (chair) < jpc@hal-pc.org>
Jay Thomas < jayt@hal-pc.org>
Bret Branon < moolieownz@hotmail.com>
Scott Doctor < scottdoc@hal-pc.org>
Josie Duffey < josie@hal-pc.org>
Sharon O'Fiel < ofiel@hal-pc.org>
Mark Stepp < mwstepp@netscape.net>
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***Legal:

Reginald Hirsch <<u>reghir@hal-pc.org></u> Tim Burgess <<u>burgess@hal-pc.org></u>

***Rules:

Robert Gunn (chair) < reg@hal-pc.org>
Anne Sipes < annes449@hal-pc.org>
Brian Sadler < lyrabas@hal-pc.org>
Marilyn Wright Gore < marilyn@hal-pc.org>
Norman Blaylock < blaylock@hal-pc.org>
Mike Mashburn < mqube@hal-pc.org>
David Pausky < dpausky@hal-pc.org>

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First Vice President, SIGs Mike Mashburn

Committee Assignments:

Education:

Mike Mashburn (chair) <<u>mqube@hal-pc.org></u>
Bob Grefe <<u>rpg@hal-pc.org></u>
Ann Herbage <<u>herbs@hal-pc.org></u>
Mitch Schwartz
Sue Ostlund <<u>suebetty@hotmail.com></u>
Denise Friou <<u>dfriou@hal-pc.org></u>
Michelle Annis <<u>nightowl@hal-pc.org></u>
Monte Goodman <<u>monte@hal-pc.org></u>

***Special Interest Groups ("SIG"):

Mike Mashburn (chair) <<u>mqube@hal-pc.org></u>
David Pausky <<u>dpausky@hal-pc.org></u>
Michelle Annis <<u>nightowl@hal-pc.org></u>
Bob Stewart <<u>stewrl@hal-pc.org></u>
John Cochran <<u>guldukat@hal-pc.org></u>

Product Distribution Committee:

John P. Chambers, LMSW-ACP, LMFT, LPC, LCDC (chair) < jpc@hal-pc.org>
David Pausky < dpausky@hal-pc.org>
Jeff Boggan < boggan@hal-pc.org>
Ralph Roddy < ralphr@hal-pc.org>
W.D. Koempel < wdk@BusinessContingency.com>
Anne Sipes < annes449@hal-pc.org>
Charles Evans < cevans@hal-pc.org>
Mike Mashburn < mqube@hal-pc.org>
Ed Hardin < ehardin@hardin-soft.com>

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Vice President-Programs, Josie Duffey **Committee Assignments: Programs**: Sharon O'Fiel (chair) <ofiel@hal-pc.org> Josie Duffey <josie@hal-pc.org> Barry:Woolbright

bright@hal-pc.org> Anne Herbage herbage <a href="mailto:herb Sue:Ostlund <suebetty@hotmail.com> Marvin:Kaiser < join-us@hal-pc.org> Sheryle:Warren <sheryle0101@yahoo.com> Jeff:Browning < jeffbrowning@juno.com> Peggy:Quattrucci <stexas@comptroub.com> Francis:Trow <ftrow@hotmail.com> Scott Doctor <scottdoc@hal-pc.org> Vice President-Communications, Jay Thomas **Committee Assignments:**

***Publications:

Meridith Foster (chair) <mfoster@hal-pc.org> Stephen Cravey <cravey@hal-pc.org> David Pausky dpausky@hal-pc.org Annes Sipes <annes449@hal-pc.org> Beverly Rosenbaum

 brosen@hal-pc.org> M.L. Giggleman < melgig@hal-pc.org>

***Library:

David Turner < leapis@hal-pc.org> Bret Branon <moolieownz@hotmail.com> Donald McGowan <naltnalt@hal-pc.org>

***Bulletin Board:

John Moore (chair) <jwm@hal-pc.org> Jeff Hupp <jeff@hal-pc.org>

Recording Secretary, Anne Sipes (281.808-7392)

Committee Assignments:

Recording Secretaries:

Annes Sipes <annes449@hal-pc.org> Joetta Stevenson < <u>jvsteve@hal-pc.org</u>>

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Mel Babb <melbab@hal-pc.org>
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Membership Secretary, Marvin Kaiser

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Committee Assignments:

***Elections:

Carla Cawlfield (chair) < carla@hal-pc.org>
Marilyn Wright Gore < marilyn@hal-pc.org>
Jeff Hupp < jeff@hal-pc.org>

***Member Services:

William Goetschius (chair) wag1vw@hal-pc.org John Phillips jphilli@hal-pc.org John Cochran sguldukat@hal-pc.org

Membership Database:

Jeff Hupp (chair) jeff@hal-pc.org
Michelle Annis nightowl@hal-pc.org
Wes Leggett wll@hal-pc.org
Anne Sipes sannes449@hal-pc.org
Joe Morris Jr joejr@hal-pc.org

Volunteer Committee:

Michelle Annis (chair) snightowl@hal-pc.org
Bob Grefe spige Monte Goodman snight-pc.org
Joe Morris Jr snight-pc.org
Anne Herbage herbs@hal-pc.org
Mike Mashburn snight-pc.org
Brian Sadler slight-pc.org
Norman Blaylock slight-pc.org
Norman Blaylock slight-pc.org

Youth Committee:

Stephen Cravey cravey@hal-pc.org
Wes Leggett wll@hal-pc.org

Welcome Committee:

Josie Duffey <<u>josie@hal-pc.org</u>>
Bob Grefe <u><rpg@hal-pc.org</u>>
James Coon <u><jwc@hal-pc.org</u>>
Anne Sipes <u><annes449@hal-pc.org</u>>
Jay Thomas <u><jayt@hal-pc.org</u>>
Wes Leggett <u><wll@hal-pc.org</u>>

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The Treasurer, Wes Leggett

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Committee Assignments:

***Finance:

Wes Leggett (chair) <wll>
wll@hal-pc.org
Robert Gunn reg@hal-pc.org
Mike Mashburn mqube@hal-pc.org
Jay Thomas jayt@hal-pc.org
Josie Duffey josie@hal-pc.org
Marvin:Kaiser join-us@hal-pc.org
Anne Sipes annes449@hal-pc.org
Ray Shasteen shasteen@hal-pc.org
Bill Buser shill Buser <a href="mailto:shasteen@hal-pc.or

Audit Committee:

Aubrey Farb (chair) <amf97@hal-pc.org>
Wes Leggett <wll@hal-pc.org>

Motion to cancel the September BoD meeting (Anne Sipes)

Whereas Article IV, G. states Board meetings shall be held monthly or as directed by the Board.

Whereas the HAL-PC Board of Directors has another scheduled Board Meeting on October 4th, 2001.

Be it hereby resolved that the September 6^{th} , 2001 Board of Directors meeting is hereby canceled.

Be it further resolved the the next Board of Directors meeting shall occur on October 4^{th} , 2001 at 7pm.

Vice-President/Communications Report to the HAL-PC Board of Directors August 30th, 2001

Internet

We are beginning to attract a growing number of commercial accounts, especially on our ADSL service. Of course, with this comes a number of new challanges in the areas of support and accounting.

I am also pleased to announce that HALNet is now an Akamai-enabled ISP. This was accomplished at no cost to HAL-PC and should bring our users faster access to a wide range of web content that is cached through the Akamai system.

The Magazine

The Magazine needs more input from our members. The Magazine cannot print articles that are not written & sent in. Please consider taking some time to write an article for the magazine that you feel might be helpful and/or informative to our members.

Advertising

We will soon begin advertising in the University of Houston Cougar in an effort to bring in new members as well as HALNet users.

Respectfully submitted, Jay Thomas / Vice-President Communications

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| magazine 40 memb 50 | | | | | | | T,000.00 | | | | | 1.440.00 | | | | | | 720.00 | | | 1,800.00 | | | | 2,000.00 | 3,000.00 | | | | | | | 354,993.00 |
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| | urity and patrol | vice Contract ill tools and equi il tools and equi il tools and equi | il tools and equi li tools and equi li tools and equi | 50 Small tools and equipment 50 Small tools and equipment 70 Small tools and equipment 10 Software purchases | tware purchases | tware purchases | tware purchases tware purchases tware purchases | tware purchases ff leasing | iff leasing res res | plies | plies | plies plies plies | plies | plies plies china | ecommunications ? | ephone ephone | ephone ephone | ephone ephone | ephone | ephone - Cell ephone - Cell | ephone - Cell ephone - Cell | ephone - Cell ephone - PRI | Transportation Travel Travel | vel | vel vel | Vehicle allowance Vehicle allowance Vehicle allowance Video production | cational Program | geted Equipment - | geted equipment - geted equipment - geted equipment - | geted equipment - geted equipment - | geted equipment - | o Budgeted equipment - Learning 10 Budgeted equipment - Learning 10 Budgeted equipmentClear Lake | al Expenses |
| | 8581.30 Sec 8581.60 Sec | 8605.15 Sma 8605.15 Sma 8605.25 Sma 8605.20 Sma | 8605.21 Sma 8605.22 Sma 8605.30 Sma | 8605.50 Sma 8605.60 Sma 8605.70 Sma 8611.10 Sof | 8611.15 Sof 8611.20 Sof | 8611.22 Sof 8611.30 Sof | 8611.40 SOI 8611.50 SOÉ 8611.60 SOÉ | 8611.70 Sof 8631.10 Sta | 8631.21 Sta 8635.21 Spa 8635.70 Spa | 8641.00 Sup 8641.10 Sup | 8641.20 Sup 8641.21 Sup | 8641.22 Sup 8641.30 Sup 8641.40 Sup | 8641.50 Sup | 8641.60 Sup 8641.70 Sup 8669.70 Tea | 8670.21 Tel 8701.10 Tel | 8701.12 Tel 8701.15 Tel | 8701.20 Tel 8701.21 Tel | 8701.30 Tel | 8701.50 Tel 8701.60 Tel | 8705.21 Tel 8705.22 Tel | 8705.30 Tel | 8705.60 Tel 8708.21 Tel | 8711.30 Tra 8721.10 Tra 8721.12 Tra | 8721.21 Travel 8721.22 Travel | 8721.30 Travel 8721.40 Travel 8721.50 Travel | 8731.00 Veh 8731.40 Veh 8731.50 Veh 8741.30 Vid | 9000.00 Edu | 9300.10 Bud 9300.11 Bud | 9300.15 Bud 9300.20 Bud 9300.21 Bud | 9300.22 Bud 9300.30 Bud | 9300.40 Bud | 9300.70 Bud 9300.70 Bud | Total |
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